

**Course Name: Leading Project Team**

**Reference Code: Projec105**

**About the course:**

Effective project managers are needed in every industry. You may be already in a project leadership role or want to prepare yourself for the next step up, regardless this leadership training will help you cultivate the best practices to support, inspire and motivate your project team to deliver great results.Course

**Objective:**

Develop a Leadership style that stimulates trust and motivation

Motivate and engage colleagues to gain their commitment and support

Identify the roles and responsibilities of project team members

Gain an overview and capability of managing different personalities within your team

Use appropriate skills to track project performance against schedule, budget and quality

Deliver successful meetings, negotiations and make good decisions

Understand and recognize which problem solving techniques will work best and when

**Who Should attend?.**

Project Managers

Project Leaders

Project Engineers

**Kingdom of Saudi Arabia**

101 Business Tower, 8th Floor  
Al Jubail 35513, Bldg# 9278 ,KSA  
Tel.: +966 13 361 5552

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Khobar Gate Tower  
King Fahad Street , Khobar 31952  
Tel.: 00966133308334

Project Support Staff

Professionals with an interest in a project management position

Technical Professionals who juggle multiple tasks and deadlines.

### Course Methodology:

This training course is designed to be a hands-on, stimulating experience. The training course is highly interactive with many discussion and practice sessions.

☑ Relevant computer simulations and videos .

☑ Copies of all presentation material.

☑ Variety of Learning Methods.

☑ Pre-test and final test.

☑ Case Study

☑ Training Groups.

☑ Presentation.

☑ Lectures

### Course Outline:

#### Day One:

Building Effective Teams

Teams Versus Groups

Introducing and maintaining Team Building techniques

Evaluating and establishing project team members' roles and responsibilities

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Leading with Intent

Creating Company or Team Values

Recognising and Working with Values

Team Development Models

**Day Two:**

Leadership and Leadership Style

Effective Leadership Skills

Using planning and project management techniques to lead the team

Future, Engage, Deliver

Contracting as a Leader

Using collaboration Tools to agree roles & responsibilities

Work package leadership and collaboration skills

Excellence in delegation

**Day Three:**

Motivating Individuals & Teams

Recognising own Strengths

Working with Different Behaviours (and learning from them)

Learning key stakeholder engagement skills

Integration Management

Team Decision-Making skills

Understanding how and when to give feedback

Introduction to Lencioni

Absence of Trust implications

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**Day Four:**

Successful Negotiations

Negotiating using appropriate techniques

Understanding how to prepare for negotiations

Using performance reviews to understand the “big picture”

Developing team members through tracking and accountability

Motivating and inspiring others to high performance

Effectively improving your own communication skills

**Day Five:**

Developing Creativity & Innovation

Focusing on Problem Solving

Influencing through Creativity

Understanding how and when to Take Risks

Handling Conflict Situations through different means

Encountering & Managing Difficult Conversations

Leading and Coaching Through Listening

**Time: 08:00 AM -03:00 PM Numbers of hours: 35 Hours**

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